

# Application for a Credit Account

BRANCH  
NAME & ADDRESS

## **IMPORTANT - PLEASE NOTE**

### DATA PROTECTION

We understand that in the course of dealings with you, we will supply you with data, which you will collect and retain. Some or all of that data may be personal data, which is subject to the Data Protection Acts, 1988 to 2003. The data supplied to you will be processed by you to execute our order, to monitor our account, to select and send us marketing material and from time to time to conduct trade and bank reference enquiries and other credit checks. This will involve the disclosure of our data to other companies within the BHT Group and to third parties such as our credit insurers.

We consent to the procession of our data for these purposes.

(Tick this box to indicate consent)

## **APPLICATION FOR A CREDIT ACCOUNT**

### GUIDANCE NOTES

SECTION 1 Must be completed by ALL APPLICANTS

SIGNATURE SECTION: For Limited Companies a Director or Company Secretary will need to sign the application

For Sole traders the owner of the account needs to sign

For Partnerships all partners need to sign

For Clubs / Associations the Secretary / Treasurer needs to sign

SECTION 2: Must be completed by Limited and Public Limited Companies only

SECTION 3: Must be completed by Sole traders and Partnerships

SECTION 4 & 5: Please do not complete these sections

All applications must be accompanied by proof of Address / Identification.

Acceptable Proofs of Address are:

- Bank / Building Society Statement or Utility Bill (dated within last 3 months)
- Full Driving Licence (must be in current address)
- Company Letterhead quoting company registration number.
- For Limited companies we also require a signed personal guarantee from the company director(s)

These guidelines are designed to assist you and prevent any delay in processing your application.

(Effective December 2005)

1 CONDITIONS OF BUSINESS

1. DEFINITIONS

In these conditions:-

- 1.1 the "Buyer" shall mean the corporate entity firm or person seeking to purchase the Goods from the Company;
- 1.2 the "Company" shall mean BHT Group, whichever sells the Goods or Services to the Buyer;
- 1.3 the "Contract" shall mean any contract for Goods or Services made between the Company and the Buyer;
- 1.4 the "Goods" shall mean the products articles or things to be sold by the Company;
- 1.5 an "Insolvency Event" shall mean;
- 1.5.1 (where the Buyer is a company) the Buyer convenes a meeting of its creditors or a proposal is made for a voluntary arrangement within the meaning of Section 201 of the Companies Act 1963 or a proposal is made for a composition, scheme or arrangement with (or assignment for the benefit of) its creditors or if the Buyer is unable to pay its debts within the meaning of Section 214 of the Companies Act 1963 or a trustee, receiver, examiner or a similar officer is appointed in respect of, or an encumbrancer takes possession of, all or a part of the business or assets of the Buyer or a petition is presented or a meeting is convened for the purpose of considering a resolution or other steps are taken for the winding up of the Buyer or for the making of an administration order;
- 1.5.2 (where the Buyer is an individual or partnership) the Buyer (or in the case of a partnership any of the partners) dies or is made bankrupt or is unable to pay his or her debts or commits an act of bankruptcy within the meaning of Section 7 of the Bankruptcy Act 1988 or a proposal is made for a composition scheme or an arrangement is made with (or an assignment for the benefit of) his or her creditors;
- 1.6 the "Services" shall mean any services provided by the Company to the Buyer (whether or not the Buyer shall purchase Goods);
- 1.7 references to a statute are to such statute as amended from time to time;
- 1.8 the headings to the clauses shall not affect the construction of these conditions;
- 1.9 the use of the plural shall include the singular and the use of the singular shall include the plural; and
- 1.10 references to the masculine, feminine or neuter genders shall include each and every gender.
2. THE CONTRACT
- 2.1 These conditions shall be incorporated into each and every Contract made between the Company and the Buyer and shall apply to the exclusion of any terms or conditions put forward by or on behalf of the Buyer; and
- 2.1.1 shall not create any agency or partnership between the Company and the Buyer or any third party.
- 2.2 No variation or waiver of or addition to these conditions, whether written or oral, shall have effect unless and until authorised in writing by a manager of the Company.
- 2.3 Quotations and estimates, whether written or oral, submitted by the Company shall be deemed to be an invitation to treat and not an offer.
- 2.4 Any order given in respect of a quotation or estimate must state the date, the reference of that quotation and address for delivery.
3. TIME LIMITS
- Any time or date quoted by the Company for delivery or collection of all or any of the Goods or performance of any Services is an estimate only, and the Company shall not be liable for any failure to meet any such estimate nor for any loss, whether financial or otherwise resulting directly or indirectly therefrom. Time is not and shall not be of the essence in relation to this condition or the performance by the Company of its obligations under the Contract.
4. COLLECTION AND DELIVERY
- 4.1 The Buyer shall collect the Goods from the Company's premises unless otherwise agreed, and Section 32(1) and 32(2) of the Sale of Goods Act, 1893 will not apply. Where it is agreed that the Company shall deliver or procure delivery of the Goods, when ready, it shall do so at the risk and cost to the Buyer as agreed with the Buyer to such address in Ireland as the Buyer may specify or, if no such address is specified to any address of the Buyer to which correspondence and/or Goods may previously have been sent under the Contract. The manner of delivery shall be such as the Company in its sole discretion shall deem appropriate.
- 4.2 If the Company is unable to effect delivery on arrival at the Buyer's premises for any reason whatsoever, an additional charge for any return or subsequent visit may be made at the Company's sole discretion.
5. LOSS OR DAMAGE IN TRANSIT
- 5.1 The Buyer is under a duty wherever possible to examine the Goods on delivery or on collection (as the case may be).
- 5.2 Where the Goods cannot be examined the carrier's note or such other note (as the case may be) shall be marked by the Buyer at the time of delivery "not examined".
- 5.3 To the extent permitted by law, the Company shall be under no liability whatsoever for any defects or shortages as aforesaid unless notified in writing of the details within 48 hours following despatch.
- 5.4 In all cases where defects or shortages are complained of, the Company shall be under no liability to the Buyer in respect thereof unless a reasonable opportunity to inspect the Goods is provided to the Company by giving at least 48 hours notice in writing before any use is made thereof or any alteration or modification is made thereto by the Buyer.
- 5.5 The Company shall make good any defects or shortages in accordance with the terms of this condition but otherwise shall be under no liability whatsoever, whensoever or howsoever arising, whether by way of negligence or otherwise, for such defects or shortages.
6. CANCELLATION BY THE BUYER
- 6.1 No cancellation of the whole or any part of any order, whether it is an order by instalment or otherwise, by the Buyer is permitted except where agreed in writing in advance by the Company.
- 6.2 Goods, once delivered, may not be returned unless authorisation has been given as specified in condition 6.1 and provided that the following conditions are satisfied:-
- 6.2.1 Goods will only be accepted if they are in brand new and unused condition;
- 6.2.2 Packaged items will only be accepted if the package remains unbroken and in reasonable condition;
- 6.2.3 Goods will only be accepted if returned within three weeks of the date of collection or delivery;
- 6.3 Where Goods are returned by agreement:-
- 6.3.1 in every case restocking charge will be made.
- 6.3.2 in every case the invoice number and date together with reason for return must be stated.
7. PRICE
- 7.1 Any price quoted by the Company is based upon current price ruling as at the date appearing on the quotation, but the actual price to be charged to the Buyer under the Contract shall be based upon such ruling price (less any discount allowed by the Company) current as at the date of invoice and shall include the cost to the Company of any carriage, insurance and/or short-charge effected by it in connection with the Buyer's order. In accordance with the terms of this condition, the Company shall be entitled at any time up to the date of the invoice to vary the price quoted to the Buyer.
- 7.2 Unless otherwise expressly stated in writing, all prices are exclusive of, and therefore subject to the addition of VAT and any other applicable taxes and levies.
8. DATE FOR PAYMENT
- 8.1 Subject to Condition 17, the Buyer shall make payment in full within thirty days from the end of the month in which the invoice is dated. Interest at the yearly rate as set out in the Courts Act, 1981 will be charged from day to day on all monies outstanding under the Contract from thirty days after the end of the month in which the invoice is dated until the actual date of payment (both before and after any judgement). Such interest will be payable on demand and may be charged and added to the balance of overdue payments, and thereby compounded, from time to time as the Company may determine.
- 8.2 Any delay or default by the Buyer in making payment in accordance with condition 8.1 shall render all sums owing to the Company on any account whatsoever including the costs of recovery of such sums, due and payable forthwith without requirement for any notice to be given to the Buyer, and interest will be charged in accordance with condition 8.1 with immediate effect until the date of actual payment.
- 8.3 The Buyer shall not be entitled to withhold payment of any amount payable to the Company by reason of any dispute or claim by the Buyer (whether or not the Goods or Services are to be provided by instalments and in such case each instalment is deemed to constitute a separate and distinct Contract). In the case of any short delivery or delivery of damaged Goods to the Buyer, the Buyer shall remain liable to pay the full invoiced price of all other Goods delivered.
9. DISPUTES AND SET-OFF
- Any liability of the Company under the Contract shall be subject to and conditional upon the due performance and observance by the Buyer of all its obligations under these conditions, and subject to these conditions, the Buyer shall not be entitled to withhold or delay payment or exercise any right of set off whatsoever and howsoever arising or arisen which might otherwise be available to it.
10. RISK OF LOSS OR DAMAGE
- 10.1 Risk in the Goods shall pass to the Buyer when the Goods are dispatched by the Company to or collected by the Buyer or its agent. Each of these events will constitute delivery to the Buyer.
- 10.2 From when the risk of loss of and damage to the goods commences to be carried by the Buyer until the Seller is paid in full for the goods, the Buyer will:
- 10.2.1 indemnify and keep indemnified the Company against all loss of and damage to the goods and against any reduction in the resale value thereof below the price to be paid therefor by the Buyer;
- 10.2.2 insure and keep insured the goods in an amount at least equal to the price to be paid therefor by the Buyer; and
- 10.2.3 hold upon trust the Company absolutely all proceeds of such insurance.
11. TITLE
- 11.1 Notwithstanding the passing of risk under condition 10, unless and until payment in full shall have been made to the Company of all sums due to it under the Contract and/or under any other Contract between the Buyer and the Company on any account whatsoever, property in and beneficial title to the Goods shall remain in the Company; and
- 11.2 The Buyer will hold the Goods as bailee for the Company and shall store the Goods separately from all other goods and products and in such a way that they can be readily identified as being the property of the Company; and
- 11.3 Subject to conditions 11.4 and 11.5 the Buyer shall be free to sell the Goods in the ordinary course of its business on the basis that the proceeds of sale shall be transferable to the Company and pending such transfer shall be held in trust for the Company, and the Buyer shall account therefor to the Company on demand for all monies outstanding under clauses 7 and 8; and
- 11.4 The Company may at any time revoke the Buyer's power of sale referred to in condition 11.3 by written notice to the Buyer if the Buyer shall for seven days or more be in default in the payment of any sum whatsoever due to the Company (whether in respect of the Goods or any other goods supplied by the Company or Services rendered, whether or not under the Contract by the Company or for any other reason whatsoever), or immediately if any cheque or other negotiable instrument drawn or accepted by the Buyer in favour of the Company shall on presentation for payment be dishonoured or in seven days if the Company in good faith shall have doubts as to the solvency of the Buyer; and
- 11.5 The Buyer's power of sale referred to in condition 11.3 shall automatically cease if an Insolvency Event occurs;
- 11.6 Upon determination of the Buyer's power of sale under conditions 11.4 or 11.5, the Buyer shall place the Goods at the disposal of the Company and the Company shall be entitled to enter upon any premises of the Buyer (and the Buyer hereby grants a licence to the Company to enter) for the purpose of removing the Goods from the premises (including severance from realty where necessary); and

- 11.7 The Company shall at any time be entitled to apply any payment by the Buyer in respect of any Goods in settlement of such invoices or accounts in respect of such Goods as the Company may in its absolute discretion think fit notwithstanding any purported application to the contrary by the Buyer.
12. TERMINATION AND SUSPENSION
- Without prejudice to any rights and remedies available to it, whether under the Contract or otherwise, the Company shall be entitled in its absolute discretion and upon giving to the Buyer written notice of its intention to do so, either to terminate wholly or in part the Contract and/or any other contract with the Buyer or to withhold, vary or suspend performance of all or any of its obligations under the Contract or any other Contract in any one or more of the following events:-
- 12.1 If any sum owing to the Company from the Buyer on any account whatsoever shall be unpaid after the due date for payment.
- 12.2 If the Buyer shall refuse to take delivery or collect any of the Goods in accordance with the terms of the Contract.
- 12.3 If an Insolvency Event occurs.
- 12.4 If the Buyer shall commit any breach of any Contract with the Company.
- 12.5 If the Company in good faith shall have doubts as to the solvency of the Buyer.
- 12.6 Where it is necessary to make alternative arrangements to deal with supply shortages. In such circumstances, the Buyer's obligation to purchase Goods hereunder shall remain binding to the extent that the Company meets the Buyer's order.
- 12.7 If the Buyer shall exceed the credit limit agreed between it and the Company from time to time on any account. The Company shall be entitled to require as a condition of resuming performance, under the Contract in such circumstances, the payment of such proportion of the sums or sum outstanding on any such account by the Buyer or such further sums as the Company sees fit in its absolute discretion to bring the Buyer back within its agreed credit limit.
- 12.8 If the Buyer refuses to permit or hinders performance of Services.
- The Company shall be entitled to exercise its rights of termination or suspension hereunder at any time during which the event giving rise thereto shall not have ceased or been remedied, and in the circumstances of any such suspension, the Company shall be entitled to require as a condition of resuming performance under the Contract, pre-payment of or such security and it may stipulate for the payment of any sum or sums due to or become due to it. Upon any such event happening the Company shall also have a claim for all monies and property of the Buyer in its possession for any sums due to the Company.
13. WARRANTY AND LIABILITY
- The liability of the Company is subject to compliance by the Buyer with all the terms contained in this clause 13.
- 13.1 The Company shall make good by reimbursement of the whole or part of the price (and, where relevant, as a deduction from any part of the price remaining unpaid) or at its option by repair or by replacement any defect developing under normal use in the Goods and due solely to faulty design (except where the design is supplied by or on behalf of the Buyer), faulty materials or faulty workmanship, provided that the Goods have not been returned to the Company for inspection; and
- 13.1.1 the Buyer shall be responsible for ensuring that Goods are fit for the purpose for which it wishes to use them and the Company gives no warranty (and none shall be implied) that the Goods are in for any particular purpose; and
- 13.1.2 the defect in question shall have appeared within 12 months (or such longer time period (if any) as maybe provided for in any guarantee given by or on behalf of the manufacturer of the Goods) after the Buyer shall have taken possession of the Goods or performance of Services completed and shall have been thereupon promptly notified in writing to the Company; and
- 13.1.3 any Goods alleged to be defective shall be stored in a safe place by the Buyer until such time as the Company authorises their disposal in writing; and
- 13.1.4 any Goods alleged to be defective shall, if so required by the Company, be promptly returned at the Buyer's risk and expense to the Company's premises for inspection, and the Company shall as its responsible opinion consider them to be defective solely by reason of faulty design materials or workmanship; and
- 13.1.5 no attempt shall have been made by the Buyer or by any third party to remedy any defect before, if so required by the Company, the Goods in question have been serviced and maintained properly and in accordance with the Company's recommendations and shall not have been altered and / or fitted with any parts, components or accessories other than those manufactured or recommended by the Company.
- 13.1.6 The Goods in question shall have been serviced and maintained properly and in accordance with the Company's recommendations and shall not have been altered and / or fitted with any parts, components or accessories other than those manufactured or recommended by the Company.
- 13.2 Apart from such reimbursement repair or replacement the Company, its employees and agents shall be under no liability to the buyer or to any third party for any injury, loss or damage of any kind whatsoever, howsoever and wheresoever arising or arisen, and whether direct or indirect, including without limitation any injury, loss or damage arising out of or incidental to:
- 13.2.1 any negligence of the Company or of any of its employees or agents (except insofar as such negligence may result in death or personal injury); or
- 13.2.2 the Company's performance of or failure to perform or breach of any of its obligations, whether express or implied under the Contract or otherwise; or
- 13.2.3 the supply, installation, repair or maintenance of any of the Goods; or
- 13.2.4 any defect in any of the Goods; or
- 13.2.5 any advice given or representation made by the Company or on its behalf;
- 13.2.6 any performance of any Services.
- 13.3 Save as set out in Clause 13.1 the liability of the Company arising from all and any claims relating to any single Contract shall be limited to a maximum of the sum received by the Company from the Buyer under the Contract or such amount (less the costs of recovery incurred by the Company) as the Company receives from the manufacturer of the Goods giving rise to the claim from the buyer.
- 13.4 The Company shall not be liable for any claim relating to any breach of warranty express or implied, brought after the expiry of the period of twelve months from the date on which the Contract was made (or, in the case of Goods, after the expiry of such longer period (if any) as may be provided for by or on behalf of the manufacturer of those Goods).
- 13.5 The Company shall in no circumstances be liable to the Buyer for any economic loss, loss of profit, loss of business, consequential, indirect or like loss.
- 13.6 The terms of this condition replace and exclude all conditions, warranties, representations, statements, liabilities and other terms whatsoever implied by common law, statute, course of dealing, trade practice or otherwise, all of which shall accordingly be excluded to the extent allowed by law, and the Company shall in relation to the Goods and Services have no obligation to the Buyer, either arising by statute or in tort or in Contract and whether arising out of any negligence of the Company or any of its employees or agents (and whether under the Contract or under any other Contract), other than the express obligations contained in these conditions or if any other document expressly incorporated in writing into the Contract. Accordingly, it shall be for the Buyer to insure against any liability arising from the performance of the Services and from its use of the Goods.
- 13.7 The Company shall use its reasonable endeavours to transfer to the Buyer the benefit of any guarantee in respect of the Goods available from the manufacturer provided that the Company may in its discretion, elect to do so only at the cost of the Buyer.
- 13.8 Notwithstanding anything to the contrary herein contained the Company's liability to the Buyer for:-
- 13.8.1 damage suffered by the Buyer as a result of a breach by the Company of the condition as to title or the warranty as to quiet possession implied by Section 12 of the Sale of Goods and Supply of Services Act 1980 and
- 13.8.2 damage for which the Company is liable to the Buyer under Section 2 of the Liability for Defective Products Act 1991; shall not be limited save that nothing in this clause 13 shall confer a right or remedy upon the Buyer to which the buyer would not otherwise be entitled.
- 13.9 The provisions of this clause 13 shall survive any termination of the Contract.
- 13.10 The exclusions from and limitations of liability set out in this clause 13 shall be considered severable. The validity, illegality or unenforceability of any one clause, sub-clause, paragraph or sub-paragraph of this clause 13 shall not affect the validity or enforceability of any other part of this clause 13.
14. INDEMNITY
- 14.1 If any process is to be applied to the Goods or the Services by the Company in accordance with a specification or direction (as the case maybe) submitted by the Buyer, the buyer shall indemnify and hold harmless the Company from and against all loss, damages, costs and expenses awarded against or incurred by the Company in connection with or paid or agreed to be paid by the Company in settlement of any claim for infringement or alleged infringement of any intellectual property rights of any other person which results from the Company's use of the Buyer's specification or from the Company complying with the buyer's direction as the case may be.
- 14.2 Where the buyer uses the Goods or the Services:-
- 14.2.1 in the manufacture, supply or distribution of any other goods;
- 14.2.2 in the provision of a service;
- then the Buyer shall indemnify and hold harmless the Company from and against all loss, damages, costs and expenses awarded against or incurred by the Company in respect of such use by the Buyer arising out of the manufacture, supply or distribution of those other goods or the provision of that service.
- 14.3 The Buyer shall indemnify and hold harmless the Company from and against all loss, damages, costs and expenses awarded against or incurred by the Company in respect of:-
- 14.3.1 any liability which the Company may incur as a result of a claim against the Company by a third party under Section 2 of the Liability for Defective Products Act 1991;
- 14.3.2 any warranty howsoever given by the buyer to a third party;
- 14.3.3 any loss caused by the Goods during transit.
15. FORCE MAJEURE
- The Company shall have no liability whatsoever for any failure to perform, or for any delay in the performance of any of its obligations under the Contract arising wholly or in part by reason of any factor beyond its direct control.
16. NOTICES
- Any notice required to be given in writing under the Contract shall be given either by telex or facsimile transmission or by first class registered post addressed to the registered office of the party for which it is intended.
17. CREDIT FACILITY
- 17.1 BHT Group Ltd. may, in its sole discretion and following application by the Buyer, grant the Buyer a credit facility in respect of payment for Goods and/or Services purchased from such company (the company granting the facility being a "Facilitator" for purposes of this Condition 17).
- 17.2 The credit facility may comprise an extended payment date, a credit limit or both on such terms as the Facilitator may determine ("Credit Facility").
- 17.2 The payment date referred to in condition 8.1 will be deemed amended by any extended payment date agreed under a Credit Facility.
- 17.3 Where the Buyer has a Credit Facility, payments made by the Buyer to the Credit Facility will, without prejudice to condition 11.7, be applied in settlement of invoices according to their issue date, from the longest outstanding to the most recent issued.
- 17.4 Where the Buyer reaches the available credit limit, no further Goods and/or Services may be purchased and charged to the Credit Facility unless and until the Facilitator agrees otherwise.
- 17.5 If the Buyer defaults in payment in accordance with the terms of such Credit Facility, the Company will be entitled to enforce payment for the Goods and/or Services in accordance with these Conditions of Business as if the thirty day period referred to in condition 8.1 had expired on the date of such default.
18. GOVERNING LAW
- This Contract shall be governed by and construed in accordance with the laws of Ireland.

## ALL APPLICANTS

In making this application, I/We acknowledge and accept the Conditions of Business contained overleaf which govern all transactions.

Customer's Signature(s):

Please print name(s):

Position in Company:

Date of Application:

**CUSTOMER COPY - PLEASE DETACH**

# SECTION ONE



Full Name/Trading Title Please provide letterhead

## Full Postal Address

House Name:

Number:  Street:

Locality:

Post Town:

Tel No:

County:

Mob No:

Post Code:

Fax No:

Bank Name:

Sort Code:

Account No:

WHEN SIGNING THIS APPLICATION YOU GIVE US AUTHORISATION TO TAKE A BANK REFERENCE AT OUR DISCRETION AT ANY TIME.

Type of Customer:  
( e.g. plumber, builder, tiler, woodfitter, etc.)

Number of years trading:

Anticipated Monthly Turnover:  
€

Main Source of Work (Please tick one box in each section):

New	or	Refurb
<input type="checkbox"/>		<input type="checkbox"/>

Public	or	Private
<input type="checkbox"/>		<input type="checkbox"/>

Housing	or	Commercial
<input type="checkbox"/>		<input type="checkbox"/>

Have you been an Account Customer with us or any BHT Group Company before?

If YES give details:

Please provide your four main suppliers for references:

<input type="text"/>	<input type="text"/>
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<input type="text"/>	<input type="text"/>
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### ALL APPLICANTS

In making this application, I/We acknowledge and accept the Conditions of Business contained overleaf which govern all transactions.

Customer's Signature(s):

Please print name(s):

Position in Company:

Date of Application:

PLEASE FILL IN DETAILS CLEARLY

Please do not detach

## SECTION TWO

### LIMITED and PUBLIC LIMITED COMPANIES only

Company Registration Number:

Incorporation Date:

Directors Names:


Do you have a Parent or Holding Company? Please give details:

Holding Company Reg. No:

Company Name:



## SECTION THREE

### SOLE TRADER and PARTNERSHIPS only

Are you a sole Trader or a Partnership?

Proprietor(s) full name(s) and address(es)

(If less than three years at current private address please provide previous address details)

Name:

Address:

  
  
  


Post Code:

Name:

Address:

  
  
  


Post Code:

Name:

Address:

  
  
  


Post Code:

Name:

Address:

  
  
  


Post Code:

PLEASE RETURN COMPLETED FORM TO YOUR LOCAL BRANCH

## SECTION FOUR

### INTERNAL BRANCH use only

Branch Name:

Branch Code:

Branch Manager's Comments


Credit Limit Required (please tick below):

€1,000	<input type="checkbox"/>	€7,500	<input type="checkbox"/>
€3,000	<input type="checkbox"/>	€10,000	<input type="checkbox"/>
€5,000	<input type="checkbox"/>	Other	<input type="checkbox"/>

Credit Terms (please tick below):

30 Days                       60 Days

Rep. Code:

Sales Representative:

Branch Manager's Signature:

Regional Manager's Signature:

Date:

## SECTION FIVE

### HEAD OFFICE use only

Account Number:

Limit Approved: €

Date:

Comments:


Authorised Signature:

